

## **Resume**

### **Education:**

- Conflict Transformation Skills for Churches: October 23, 2020: offered by the Lombard Mennonite Peace Center
- Leadership and Anxiety in the Church: A Family Systems Perspective: August 9, 2020: offered by the Lombard Mennonite Peace Center
- The Coaching Summit 2020: Leading in Times of Uncertainty, July 13-July 28, 2020,
- Boston University School of Theology, January 2016 –January 2019 , Working Toward a Masters in Divinity
- Andover Newton Theological School, September 2015-December 2015, Took Classes Toward a Masters in Divinity
- United Church of Christ, Massachusetts Conference, Certified Christian Educator, Completed in 2012
- United Church of Christ, Massachusetts Conference, Education for Effective Youth Ministry Certification, Completed in 2011
- Keene State College, Keene, New Hampshire, Bachelors in Fine Arts; Theatre Arts. Dance, and Film; Technical Theatre, Graduated May 2003
- Attleboro High School, Attleboro, Ma 02703, Graduated June 1999

### **Employment:**

*First Congregational Church of Spencer, UCC:* Settled Pastor, First Congregational Church of Spencer, UCC, 207 Main Street, Spencer, MA. 01562, October 15, 2019-Present.

Responsibilities: Plan and lead Sunday and special worship services in coordination with the music staff, Diaconate, lay readers and church school coordinators. Administration of sacraments, Faithful financial development and stewardship, Faith formation and vitality for all ages, Leadership development by working with people in the church to create ministry and programs, Serve as a resource for the Christian Education Program, Help lead the Youth Group, Plan and teach adult education and/or Bible Study and confirmation classes, Visit members who are hospitalized, homebound, nursing facility residents, or other members needing pastoral care, Officiate weddings, conduct funerals for members, friends, and community. • Provide counseling and make appropriate referrals, Attend meetings of church boards and committees, Strategic planning for current and new directions in ministry, Participate in wider church activities such as conference and association meetings and maintain a relationship with area clergy, Assist with the administration of church business when appropriate and work with church staff, Contribute to newsletter, church website, and Social Media, Community engagement and leading the way for the church to be an ambassador of God's love.

Cell: 508-272-6437

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*Frist Christian Congregational Church, UCC*; Pastoral Intern; First Christian Congregational Church, UCC, 1113 Grand Army of the Republic Highway, Swansea, MA 02777, June 2017-August 2017

Responsibilities: Develop and lead a four-week bible study series, Plan and lead worship service, be present at pastoral visits, attend task team meetings, attend to the day to day tasks of the pastor.

*Massachusetts Conference of the United Church of Christ*; Annual Meeting & Super Saturday VBS Coordinator, June 2015 and October 2015

Responsibilities: Developed a Vacation Bible School program for the 2015 Massachusetts Conference of the United Church of Christ Annual Meeting that would provide, enriching Vacation Bible School program for Children to be.

*Second Congregational Church, UCC*; Director of Christian Education; 50 Park Street, Attleboro, MA 02703, 508-222-4677, November 2010-Present,

Responsibilities: Develop new programs and opportunities for children and youth to grow in their faith, Research and develop new curriculum; Write monthly newsletter; Organize and manage volunteers; recruit volunteers; Manage communication between teachers, Christian education committee, volunteers and parents; Plan events for the youth fellowship; create attendance reports; track budget

*Custom Sewing by Amie*; Founder; Seamstress; 14 Dailey Street, Unit J, Attleboro, MA 02703, May 2014-Present

Responsibilities: Design and sew custom backdrops, drapes, fabric scenery, upholstery, and Props for T.V. Networks, Trade Shows, Corporate Events, Broadway and Off-Broadway performances, and Ballet Companies. Accurately Bid on new work; Manage time, Budget and materials. Communicate with clients.

*Bliss Brothers Dairy*; Waitress; 711 Park Street, Attleboro, MA 02703: May 2013-Present

*Mystic Scenic Studios*; Scenic Carpenter; 293 Lenox Street, Norwood, MA. 02062; 781-329-9006; Full time October 2003-May 2014, Private Contractor May 2014-Present

Responsibilities: Lead crews in installations; assist in the building of theatrical sets; assist in the building of cabinetry; sewing of drapes and back drops, custom design and upholster cushions; Basic Metal work; CNC Router; read and interpret shop drawings; plexi- glass work; mill hardwood

**Other Skills, Hobbies and miscellaneous:**

Crocheting, Sewing, crafting, Excellent work ethic, Good problem-solving Skills, Microsoft Word, Microsoft Excel, Microsoft Outlook, Microsoft Power Point, Organized